

Information Literacy/Library Media Course Content Checklist For Grade 5

CONTENT STANDARD 1 - A student must identify the task and determine the resources needed.

511.0 Define task definition (the problem) see www.big6.com for clarification and further information

- .1 identify the topic
- .2 recognize task-related vocabulary and keywords
- .3 recognize the problem or task
- .4 discuss the steps needed to solve the problem or task

Essential voc:

- topic
- Creative commons
- keywords
- invisible web
- thesis statement

512.0 Identify information resources needed

- .1 List possible resources to solve the problem or task (e.g. newspapers, age appropriate Web sites, nonfiction books, personal interviews, audio files, video files, community resources, databases)
- .2 Identify useful resources

Essential voc:

- atlas
- task definition
- dictionary
- encyclopedia,

513.0 Evaluate and select appropriate resources

- .1 Identify the copyright/publication date to determine the currency of resources with assistance
- .2 Identify point of view in resources
- .3 Identify and select useful resources

Essential voc:

- location and access

Information Literacy/Library Media Course Content Checklist For Grade 5 (cont.)

CONTENT STANDARD 2 - A student must locate sources, use information, and present findings.

521.0 Locate multiple resources using search tools

- .1 Use available search tools to locate resources (e.g., encyclopedias, maps, atlas, almanacs, periodicals, Boolean searches, library catalog, indexes, search engines, subject directory, digital databases, library personnel).
- .2 Use search techniques to locate resources (e.g., keywords, Boolean Limiters, phrase, title, author and subject)
- .3 Locate resources (e.g., call number, URL, link,)

Essential voc:

- | | | |
|--|-------------------------------------|--|
| <input type="checkbox"/> fiction | <input type="checkbox"/> nonfiction | <input type="checkbox"/> periodicals |
| <input type="checkbox"/> biography | <input type="checkbox"/> reference | <input type="checkbox"/> dictionary |
| <input type="checkbox"/> encyclopedia | <input type="checkbox"/> atlas | <input type="checkbox"/> thesaurus |
| <input type="checkbox"/> subject encyclopedias | <input type="checkbox"/> almanac | <input type="checkbox"/> Boolean/limiter |
| <input type="checkbox"/> library catalog | <input type="checkbox"/> database | <input type="checkbox"/> call number |
| <input type="checkbox"/> URL | <input type="checkbox"/> link | <input type="checkbox"/> location and access |

522.0 Evaluate resources

- .1 Identify point of view in resources with assistance
- .2 Identify usefulness of resources (relevant, appropriate, detail, currency, authority and bias)

Essential voc:

- | | | |
|---|-----------------------------------|--|
| <input type="checkbox"/> point of view | <input type="checkbox"/> relevant | <input type="checkbox"/> appropriate, |
| <input type="checkbox"/> detail | <input type="checkbox"/> currency | <input type="checkbox"/> authority and bias, |
| <input type="checkbox"/> information seeking strategies | | |

Information Literacy/Library Media Course Content Checklist For Grade 5 (cont.)

523.0 Locate information within multiple resources

- .1 Identify keywords and keyword phrases by skimming and scanning.
- .2 Use print indexes
- .3 Recognize and use digital indexes (e.g., subject directory)
- .4 Use glossaries and tables of contents.
- .5 Record location of information within resources

Essential voc:

- | | | |
|--|---|---|
| <input type="checkbox"/> subject directory | <input type="checkbox"/> database | <input type="checkbox"/> Boolean, |
| <input type="checkbox"/> skimming | <input type="checkbox"/> information seeking strategies | <input type="checkbox"/> digital indexes, |
| <input type="checkbox"/> glossaries | <input type="checkbox"/> tables of contents | <input type="checkbox"/> scanning |

524.0 Extract information from multiple resources needed to solve the problem

- .1 Read, listen and view with guided purpose to accomplish task
- .2 Locate and summarize relevant information
- .3 Use teacher provided note taking method to transfer information
- .4 Cite each source

Essential voc:

- | | | |
|---|------------------------------------|---|
| <input type="checkbox"/> guided purpose | <input type="checkbox"/> summarize | <input type="checkbox"/> credit sources |
| <input type="checkbox"/> use of information | | |

525.0 Organize and manage information to solve the problem.

- .1 Transfer information into a prescribed format to accomplish task (e.g., outlines, graphic organizers, note cards)

Essential voc:organization:

- | | | |
|---|---------------------------------------|--|
| <input type="checkbox"/> graphic organizer | <input type="checkbox"/> outline | <input type="checkbox"/> note card |
| <input type="checkbox"/> sequence | <input type="checkbox"/> alphabetical | <input type="checkbox"/> chronological |
| <input type="checkbox"/> cause/effect, etc. | <input type="checkbox"/> synthesis | |

Information Literacy/Library Media Course Content Checklist For Grade 5 (cont.)

526.0 Create a product that presents findings.

- .1 Identify audience
- .2 Construct an original product that meets task criteria
- .3 Present final product in assigned format

Essential voc: synthesis

CONTENT STANDARD 3 - A student must evaluate the product and learning process.

531.0 Assess the quality and effectiveness of the product

- .1 Identify product's strengths and weaknesses according to task criteria
- .2 Critique final product (e.g., self, teacher, peers)
- .3 Identify areas for improvement of the product

Essential voc: evaluation

532.0 Evaluate how the process met the need for information

- .1 Summarize the steps of the process
- .2 Describe how well the process worked.
- .3 Determine whether the prescribed process was followed
- .4 Discuss areas for improvement in the process

Essential voc: evaluation

CONTENT STANDARD 4 - A student must use information safely, ethically and legally.

541.0 Legally obtain, store and disseminate text, data, images or sounds

- .1 Define ownership of resources used
- .2 Recognize plagiarism and copyright

Essential voc: intellectual property plagiarism copyright
 location and access use of information

Information Literacy/Library Media Course Content Checklist For Grade 6

CONTENT STANDARD 1 - A student must identify the task and determine the resources needed.

611.0 Define task definition (the problem) see www.big6.com for clarification and further information

- .1 Identify the topic
- .2 Recognize task-related vocabulary and keywords
- .3 Recognize the problem or task
- .4 Discuss the steps needed to solve the problem or task

Essential voc: keywords

612.0 Identify information resources needed

- .1 List possible resources to solve the problem or task (e.g., encyclopedias, maps, atlas, almanacs, periodicals, newspapers, Web sites, nonfiction books, personal interviews, audio files, video files, community resources, databases)
- .2 Identify useful resources
- .3 Define primary and secondary sources

Essential voc: print sources nonprint sources primary sources
 secondary sources task definition

613.0 Evaluate and select appropriate resources

- .1 Identify the copyright/publication date to determine the currency of resources with assistance
- .2 Identify point of view in resources
- .3 Identify and select useful resources
- .4 Judge authority and usefulness of resources

Essential voc: location and access

Information Literacy/Library Media Course Content Checklist For Grade 6 (cont.)

CONTENT STANDARD 2 - A student must locate sources, use information, and present findings.**621.0 Locate multiple resources using search tools**

- .1 Utilize library/media facility
- .2 Use a variety of available search tools and methods to locate resources (e.g., library catalog, indexes, search engines, subject directory, Boolean searches, digital databases, library personnel).
- .3 Use search techniques to locate resources (e.g., keywords, Boolean/limiters, phrase, title, author and subject)
- .4 Locate resources (e.g., call number, URL, link)

Essential voc:	<input type="checkbox"/> library catalog	<input type="checkbox"/> subject directory	<input type="checkbox"/> Boolean search
	<input type="checkbox"/> database	<input type="checkbox"/> fiction	<input type="checkbox"/> nonfiction
	<input type="checkbox"/> periodicals	<input type="checkbox"/> location and access	<input type="checkbox"/> link
	<input type="checkbox"/> biography	<input type="checkbox"/> reference	<input type="checkbox"/> dictionary
	<input type="checkbox"/> encyclopedia	<input type="checkbox"/> atlas	<input type="checkbox"/> thesaurus
	<input type="checkbox"/> subject encyclopedias	<input type="checkbox"/> almanac	<input type="checkbox"/> Boolean/limiter
	<input type="checkbox"/> library catalog	<input type="checkbox"/> database	<input type="checkbox"/> call number
	<input type="checkbox"/> URL	<input type="checkbox"/> Web address	

622.0 Evaluate resources

- .1 Identify point of view in resources with assistance
- .2 Identify usefulness of resources (relevant, appropriate, detail, currency, authority and bias)

Essential voc:	<input type="checkbox"/> relevant	<input type="checkbox"/> appropriate	<input type="checkbox"/> detail
	<input type="checkbox"/> currency	<input type="checkbox"/> authority and bias	<input type="checkbox"/> information seeking strategies

623.0 Locate information within multiple resources

- .1 Identify keywords and keyword phrases by skimming and scanning.
- .2 Use print indexes
- .3 Recognize and use digital indexes (e.g., subject directory)
- .4 Use glossaries and tables of contents.
- .5 Record location of information within resource

Essential voc:	<input type="checkbox"/> keyword phrase	<input type="checkbox"/> skimming	<input type="checkbox"/> scanning
	<input type="checkbox"/> subject directory	<input type="checkbox"/> digital indexes	<input type="checkbox"/> information seeking strategies

Information Literacy/Library Media Course Content Checklist For Grade 6 (cont.)

632.0 Evaluate how the process met the need for information

- .1 Summarize the steps of the process
- .2 Describe how well the process worked.
- .3 Determine whether the prescribed process was followed
- .4 Identify areas for improvement in the process

Essential voc: self-regulation time management peer evaluation evaluation

CONTENT STANDARD 4 - A student must use information safely, ethically and legally.

641.0 Legally obtain, store and disseminate text, data, images or sounds

- .1 Recognize ownership of resources used
- .2 Recognize plagiarism and copyright

Essential voc: intellectual property plagiarism copyright location and access
 creative commons fair use public domain use of information

642.0 Appropriately credits ideas and works of others

- .1 Use paraphrasing and summarizing correctly
- .2 Produce components for an assigned citation format
- .3 Credit the resources of others (e.g., video, music, website, audio, digital, artwork, photography, interview, presentations)
- .4 Adhere to copyright laws (e.g., fair use, creative commons, plagiarism, public domain)

Essential voc: cite task definition use of information synthesis

643.0 Participate and collaborate in intellectual and social networks following safe and accepted practices

- .1 Use appropriate netiquette in supervised online settings (e.g., cyber bullying, data vandalism, online manners and protocol)
- .2 Follow Acceptable Use Policy (AUP)
- .3 Identify safe practices in social network and online settings with supervision
- .4 Collaborates and participates effectively within a safe, social environment (e.g., group work, public spaces, face to face)

Essential voc: netiquette cyber bullying data vandalism use of information
 AUP social network task definition synthesis

Information Literacy/Library Media Course Content Checklist For Grade 6 (cont.)

CONTENT STANDARD 5 - A student must pursue personal interests through literature and other creative expressions.

651.0 Use and respond to a variety of print and digital formats for pleasure and personal growth

- .1 Express areas of interest
- .2 Explore various formats with guidance
- .3 Locate and select resources in interest areas
- .4 Express opinion on selected resources

Essential voc: prompting, task definition, use of information, synthesis

652.0 Use and respond to a variety of genres for pleasure and personal growth

- .1 Recognize the characteristics of various genres
- .2 Select resources in assigned genres
- .3 Explain preferred genre

Essential voc: genre task definition use of information synthesis

653.0 Analyze and respond to multiple resources and creative expressions from diverse cultures, including Montana American Indians (go to www.opi.mt.gov/IndianEd for model lessons)

- .1 Identify an author's point of view
- .2 Recognize that culture diversity impacts creative expression (e.g., religion, family, nationality)

Essential voc: creative expression cultural bias cultural ties
 location and access use of information

654.0 Access and use libraries and other information environments to find information for personal use and to make connections to resources beyond the school library

- .1 Access interlocal and/or intralocal resources (e.g., public libraries, other school libraries, bookmobile, infomobile, inter-library loan)
- .2 Locate and use available community resources (e.g., presentations, guest speakers, museums, community members, organizations, government resources)
- .3 Access and use available digital resources

Essential voc: interlocal intralocal digital resources synthesis
 information seeking strategies location and access use of information

Information Literacy/Library Media Course Content Checklist For Grade 7

CONTENT STANDARD 1 - A student must identify the task and determine the resources needed.

711.0 Define task definition (the problem) see www.big6.com for clarification and further information

- .1 Identify the topic
- .2 Recognize task-related vocabulary and keywords
- .3 Recognize the problem or task
- .4 Discuss the steps needed to solve the problem or task

Essential voc: paraphrase keywords guidance

712.0 Identify information resources needed

- .1 Identify possible resources to solve the problem or task (e.g., encyclopedias, maps, atlas, almanacs, periodicals, newspapers, Web sites, nonfiction books, personal interviews, audio files, video files, community resources, databases)
- .2 Identify useful resources
- .3 Use primary and secondary sources

Essential voc: print sources nonprint sources primary sources secondary sources
 task definition

713.0 Evaluate and select appropriate resource

- .1 Use the copyright/publishing date to appropriately identify current resources
- .2 Identify point of view and/or bias in resources
- .3 Identify and select useful resources
- .4 Appraise validity of authority and usefulness of resources

Essential voc: authority bias point of view appropriately current
 location and access

Information Literacy/Library Media Course Content Checklist For Grade 7 (cont.)

CONTENT STANDARD 2 - A student must locate sources, use information, and present findings.

721.0 Locate multiple resources using search tools

- .1 Utilize Library/Media facility
- .2 Use a variety of available search tools and methods (e.g., library catalog, indexes, search engines, subject directory, Boolean searches, digital databases, library personnel).
- .3 Use search techniques to locate resources (e.g., keywords, Boolean/limiters, phrase, title, author and subject)
- .4 Locate resources (e.g., call number, URL, link)

Essential voc: subject directory Boolean search database URL
 Web address, link location and access

722.0 Evaluate resources

- .1 Identify point of view and bias in resources with assistance
- .2 Determine the usefulness of resources (relevant, appropriate, detail, currency, authority and bias)

Essential voc: relevant appropriate detail currency
 authority and bias information seeking strategies

723.0 Locate information within multiple resources

- .1 Identify keywords and keyword phrases by skimming and scanning.
- .2 Use glossaries and tables of contents. Use print and digital indexes (e.g., subject directory)
- .3 Record location of information within resources

Essential voc: keyword phrase skimming scanning subject directory
 information seeking strategies

724.0 Extract information from multiple resources needed to solve the problem

- .1 Read, listen and view with purpose to accomplish task
- .2 Locate, summarize and paraphrase relevant information.
- .3 Use note taking to transfer information.
- .4 Cite each source

Essential voc: read with purpose summarize paraphrase use of information

Information Literacy/Library Media Course Content Checklist For Grade 7 (cont.)

CONTENT STANDARD 4 - A student must use information safely, ethically and legally.

741.0 Legally obtain, store and disseminate text, data, images or sounds.

- .1 Recognize ownership of resources used
- .2 Recognize current laws and policies regarding information use (e.g., plagiarism, copyright, creative commons, fair use, public domain)

Essential voc: intellectual property plagiarism copyright creative commons
 fair use public domain location and access use of information

742.0 Appropriately credits ideas and works of others.

- .1 Use paraphrasing and summarizing correctly
- .2 Produce components for a citation format (e.g., MLA, APA)
- .3 Credit the resources of others (e.g., video, music, website, audio, digital, artwork, photography, interview, presentations)
- .4 Adhere to copyright laws (e.g., fair use, creative commons, plagiarism, public domain)

Essential voc: cite MLA APA task definition
 use of information synthesis

743.0 Participate and collaborate in intellectual and social networks following safe and accepted practices

- .1 Use appropriate netiquette in various online settings (e.g., cyber bullying, data vandalism, online manners and protocol)
- .2 Follow Acceptable Use Policy (AUP)
- .3 Describe safe practices in social network and online settings with supervision
- .4 Collaborate and participate effectively within a safe, social environment (e.g., group work, public spaces, face to face)

Essential voc: netiquette cyber bullying data vandalism AUP
 social network task definition use of information synthesis

Information Literacy/Library Media Course Content Checklist For Grade 7 (cont.)

CONTENT STANDARD 5 - A student must pursue personal interests through literature and other creative expressions.

751.0 Use and respond to a variety of print and digital formats for pleasure and personal growth.

- .1 Express areas of interest
- .2 Explore a variety of formats with guidance
- .3 Locate and select a variety of resources in interest areas
- .4 Express and defend opinion on selected resource.

Essential voc: task definition use of information synthesis

752.0 Use and respond to a variety of genres for pleasure and personal growth.

- .1 Compare and contrast the characteristics of various genres
- .2 Select resources in various genres
- .3 Explain and justify preferred genre

Essential voc: task definition use of information synthesis

753.0 Analyze and respond to multiple resources and creative expressions from diverse cultures, including Montana American Indians (go to www.opi.mt.gov/IndianEd for model lessons).

- .1 Recognize an author's point of view/cultural bias with guidance
- .2 Explore how the elements of cultural diversity impact creative expression (e.g., religion, family, nationality)

Essential voc: creative expression cultural bias location and access
 use of information

754.0 Access and use libraries and other information environments to find information for personal use and to make connections to resources beyond the school library.

- .1 Access and use interlocal and/or intralocal resources (e.g., public libraries, other school libraries, bookmobile, infomobile, interlibrary loan)
- .2 Locate and use community resources (e.g., museums, community members, organizations, government resources)
- .3 Access and use a variety of available digital resources

Essential voc: interlocal intralocal digital resources interlibrary loan (ILL)
 information seeking strategies location and access use of information
 synthesis

Information Literacy/Library Media Course Content Checklist For Grade 8

CONTENT STANDARD 1 - A student must identify the task and determine the resources needed.

811.0 Define task definition (the problem) see www.big6.com for clarification and further information.

- .1 Identify the topic
- .2 Recognize task-related vocabulary and keywords
- .3 Recognize the problem or task
- .4 Discuss the steps needed to solve the problem or task

Essential voc: paraphrase keywords generate

812.0 Identify information resources needed.

- .1 Identify a variety of resources (e.g., encyclopedias, maps, atlas, almanacs, periodicals, newspapers, Web sites, nonfiction books, personal interviews, audio files, video files, community resources, databases)
- .2 Identify and defend usefulness of resources selected
- .3 Use primary and secondary sources

Essential voc: print sources, nonprint sources primary source secondary source
 task definition

813.0 Evaluate and select appropriate resources.

- .1 Identify the copyright/publication date to determine the currency of resources with assistance
- .2 Identify point of view and/or bias in resources
- .3 Select the best resources
- .4 Appraise validity, authority and usefulness of resources

Essential voc: validity authority bias point of view
 appropriately current location and access

Information Literacy/Library Media Course Content Checklist For Grade 8 (cont.)

CONTENT STANDARD 2 - A student must locate sources, use information, and present findings.

821.0 Locate multiple resources using a variety of search tools.

- .1 Utilize library/media facility
- .2 Use multiple search tools and methods (e.g., library catalog, indexes, search engines, subject directory, Boolean searches, digital databases, library personnel).
- .3 Use a variety of search techniques to locate resources.
- .4 Locate a variety of resources.

Essential voc: subject directory Boolean search database URL
 Web address link location and access

822.0 Evaluate resources.

- .1 Identify point of view and bias in resources
- .2 Judge usefulness of resources (relevant, appropriate, detail, currency, authority and bias)

Essential voc: point of view validity relevant appropriate
 detail currency authority and bias
 information seeking strategies

823.0 Locate information within multiple resources.

- .1 Identify keywords and keyword phrases by skimming and scanning.
- .2 Use glossaries and tables of contents.
- .3 Record location of information within resources
- .4 Use multiple print and digital indexes

Essential voc: keyword phrase skimming scanning subject directory
 information seeking strategies

Information Literacy/Library Media Course Content Checklist For Grade 8 (cont.)

824.0 Extract information from multiple resources needed to solve the problem.

- .1 Read, listen and view with purpose to accomplish task
- .2 Recognize the differences between summarizing, paraphrasing and/or direct quotation
- .3 Transfer information through note taking
- .4 Cite each source

Essential voc: read with purpose summarizing paraphrasing
 direct quotation use of information

825.0 Organize and manage information to solve the problem.

- .1 Arrange information into a format to accomplish the task (e.g., outlines, graphic organizers)

Essential voc: outlines graphic organizers synthesis

826.0 Create a product that presents findings.

- .1 Design and create an original product appropriate to task criteria and audience
- .2 Present final product in appropriate format

Essential voc: synthesis

CONTENT STANDARD 3 - A student must evaluate the product and learning process.

831.0 Assess the quality and effectiveness of the product.

- .1 Self-evaluate product's strengths and weaknesses according to task criteria
- .2 Use guidelines to compare self-evaluation to teacher and peer evaluations
- .3 Identify areas for improving the product

Essential voc: evaluation

Information Literacy/Library Media Course Content Checklist For Grade 8 (cont.)

832.0 Evaluate how the process met the need for information.

- .1 Summarize the steps of the process
- .2 Describe how well the process worked.
- .3 Determine whether the prescribed process was followed
- .4 Identify areas for improvement in the process

Essential voc: self-regulation time management peer evaluation evaluation

CONTENT STANDARD 4 - A student must use information safely, ethically and legally.**841.0 Legally obtain, store and disseminate text, data, images or sounds.**

- .1 Explain ownership of resources used
- .2 Recognize and apply current laws and policies regarding information use (e.g., plagiarism, copyright, creative commons, fair use, public domain)

Essential voc: plagiarism copyright creative commons fair use
 public domain location and access use of information

842.0 Appropriately credits ideas and works of others.

- .1 Use summarizing, paraphrasing and direct quotes correctly
- .2 Use in-text citation (e.g., parenthetical citation) correctly
- .3 Produce components for a citation source (e.g., MLA, APA)
- .4 Credit the resources of others (e.g., video, music, website, audio, digital, artwork, photography, interview, presentations)
- .5 Adhere to copyright laws (e.g., fair use, creative commons, plagiarism, public domain)

Essential voc: cite MLA APA in-text citation
 parenthetical citation
 task definition use of information synthesis

843.0 Participate and collaborate in intellectual and social networks following safe and accepted practices.

- .1 Use appropriate netiquette in various online settings (e.g., cyber bullying, data vandalism, online manners and protocol)
- .2 Follow Acceptable Use Policy (AUP)
- .3 Describe safe practices in social network and online settings
- .4 Collaborate and participate effectively within a safe, social environment (e.g., group work, public spaces, face to face)

Essential voc: netiquette cyber bullying data vandalism, AUP
 social network task definition use of information synthesis

Information Literacy/Library Media Course Content Checklist For Grade 8 (cont.)

CONTENT STANDARD 5 - A student must pursue personal interests through literature and other creative expressions.

851.0 Use and respond to a variety of print and digital formats for pleasure and personal growth.

- .1 Express and justify areas of interest
- .2 Use a variety of formats
- .3 Locate and select a variety of resources in interest areas
- .4 Express and defend opinion on selected resource

Essential voc: task definition use of information synthesis

852.0 Use and respond to a variety of genres for pleasure and personal growth.

- .1 Compare and contrast the characteristics of various genres
- .2 Select resources in various genres
- .3 Explain and justify preferred genre

Essential voc: task definition use of information synthesis

853.0 Analyze and respond to multiple resources and creative expressions from diverse cultures, including Montana American Indians (go to www.opi.mt.gov/IndianEd for model lessons).

- .1 Recognize an author's point of view
- .2 Explain how cultural diversity impacts creative expression
- .3 Compare and contrast the diversity of cultural expression

Essential voc: location and access, use of information

854.0 Access and use libraries and other information environments to find information for personal use and to make connections to resources beyond the school library.

- .1 Access and use interlocal and/or intralocal resources (e.g., public libraries, other school libraries, bookmobile, infomobile, interlibrary loan)
- .2 Locate and use community resources (e.g., museums, community members, organizations, government resources)
- .3 Access and use a variety of digital resources

Essential voc: interlocal intralocal digital resources information seeking strategies
 location and access use of information synthesis